

Human Resources Specialist

Coimbra - Portugal



We are seeking for an experienced HR Professional to reinforce our human resources team. Only candidates with skills and experience in talent recruitment should apply to this position.

Key Responsibilities

- Identify talented engineers for hiring
- Carry out the recruitment process
- Conduct activities and retain talented employees
- Help to create and maintain HR processes
- Share and implement the company values
- Support the coaching program for new employees
- Manage the career development process
- Develop events and activities to ensure employees motivation
- Help to produce content for the website of careers

Requirements

- BSc or MSc on Psychology, Human Resources or related.
- 5+ years of relevant work experience in HR and employee retention.
- Proven track record in executive search, preferably in Software and Telco fields.
- Must be fluent in English with excellent communication skills.
- Strong organizational skills and presentation abilities.
- Must have excellent soft skills
- Must be self-motivated and able to multi-task.

Additional Information

- Job Location: Coimbra (Portugal)
- Position Type: Full-time
- We offer a competitive compensation package as well as an environment conducive to personal and professional growth.

APPLY